

Partners Conference Call Minutes

January 8th, 2008

Noon

Members present:

Sonja Woods, MCPL

Mary O'Brien for Marilyn Trosper, Polson

Gloria Langstaff, Bitterroot

Claire & Honore, Missoula

Dawn Kingstad, Glendive

John and Colleen, HFL

Ann R, MCC

Ken Adams, MSC

Guna Chaberek, Mineral County Library

Renee McGrath, NVPL

Jodi Oberweiser, Drummond

No Sarah McHugh

No Flathead County

Additions changes to minutes Dec. 11, 2007: (Action Item) Minutes adjusted by John Finn and emailed to group this morning. Minutes will be adjusted to reflect "holds increasing as more patrons use the service" change. John will email corrected Minutes to group.

Motion to accept with above changes: passes unanimously.

Changes or additions to agenda: None

Approval of revised Standard Operating Procedures. (Action Item) Ken Adams. Library Contact Sheet changes, 1 current date needed, 2 Mineral County needs to be listed alphabetically, 3 adding float return user ID's to list, Miles City Community College needs to be changed to "Miles Community College".

Vote: unanimously approved with above changes.

21 to 28 Day Checkout: will be discussed at the face-to-face meeting in Billings (see By-Laws notes below for meeting details)

Formalizing procedures and draft Partner By-Laws: Ken. Group decided to discuss by-laws and 28 day vs 21 day checkout in person at the Spring MSC meeting in (tentatively set) Billings, May 1st 4:00-6:00pm. Ken will inform the group of the finalized date and time of this meeting.

Claims Returned: Discussion, agreed to leave Claims Returned at status quo. Ken will check into Claims Returned options, details, and implementation to share with the group next month. Claims Returned will appear on the February 12th meeting agenda.

Ken will be visiting the Belgrade/Bridger-Net group to discuss Partners.

Ken: The new Unicorn upgrade "Symphony" coming up soon. No timeline in place.

Purchase Alert Report: report is still Partner-wide not library specific. Would be helpful to MT libraries if the report was based more on the percentage of holds to copies. Report tracks number of holds and alerts library when a certain threshold is reached.

Nansu will notify the library that will take minutes during February's meeting.

Next meeting scheduled Tuesday, February 12th, Noon.

Thank you! Respectfully Submitted,

Miles City Public Library